

**Request For Budgetary Estimate for ONSITE MANPOWER/ENGINEERS FOR
MAINTENANCE OF IT SERVICES AT HSCC, NOIDA**

HSCC/IT/Manpower/2026

Date-17/03/2026

Details of scope proposed for above are enclosed herewith. It is requested to submit the Budgetary Quotation of the same inclusive of all taxes & duties.

The quotation should be on Company Letter Head with sign and stamp as per the BOQ format enclosed and should be submitted in Hard Copy only in a sealed envelope within 3 days of issue of this Notice at the following address i.e. by 20/03/2026 till 10:00 am:

IT Department
HSCC (India) Ltd.,
E-6(A), Sector-1,
Noida (U.P.) - 201301.

IT Department,
HSCC (India) Ltd.

Note-This is not tender & no work shall be awarded as per this advertisement, this is just a request for budgetary quotation for estimation purpose only.

HSCC (India) Limited

Engagement of Onsite IT Manpower at HSCC Corporate Office, Noida

1. Scope of Work

Provision of onsite IT manpower for network management, hardware/software maintenance, email support, cybersecurity, and IT infrastructure support.

2. Manpower Requirement

Senior IT Engineer (1 No.) – 10 years experience

IT Engineer (1 No.) – 3 years experience

Junior IT Engineer (1 No.) – 1 year experience

3. Contract Period

Initial 1 year, extendable up to 3 years based on performance.

4. Payment Terms

Monthly payment based on attendance, salary proof, and statutory compliance. No advance payment.

5. SLA

Critical: 30 min/4 hrs

Major: 1 hr/8 hrs

Minor: 2 hrs/24 hrs

Uptime: 98%

6. Penalty

Absence: ₹500/day

Replacement delay: ₹1000/day

Max penalty: 10% of monthly bill

7. General Terms

HSCC reserves rights; statutory compliance mandatory.

S. No.	Item Description	Qty	Unit	Duration	Unit Rate (₹)	Amount (₹)
1	Senior IT Engineer (Min. 10 years experience)	1	Per Month	12 Months		
2	IT Engineer (Min. 3 years experience)	1	Per Month	12 Months		
3	Junior IT Engineer (Min. 1 year experience)	1	Per Month	12 Months		